



Board of Directors

Technical Advisory Committee Charter

1 Purpose

The purpose of this charter is to describe the governing policies, membership and scope of work for the CDISC Technical Advisory Committee.

As CDISC is a non-profit charitable organization, it must adhere to stringent rules regarding adherence to Bylaws and Policies, including neutrality and transparency, and balanced processes as a global Standards Development Organization (SDO). CDISC must also be diligent regarding the spending of funds received from membership, education, grants and other contributions and the reporting to stakeholders.

The Technical Advisory Committee was established to support CDISC leadership and the CDISC Board of Directors on technical matters.

2 Governing Policies

CDISC is organized and shall at all times be operated exclusively for purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Internal Code") and within the meaning of the Massachusetts General Laws Chapter 180, Section 4, as amended.

This Committee operates in accordance with CDISC Bylaws, Policies, Charters (including this Charter) and will adhere to CDISC Operating and Internal Procedures where relevant.

All relevant actions of this Technical Advisory Committee shall be reported to the Board of Directors at the next regular meeting of the Board or by minutes from interim Executive Committee meetings, and at such other times as the Board requests or the Executive Committee deems necessary.

For clarity, the Technical Advisory Committee shall not have any authority to adopt or approve any matters that otherwise require the approval of the Board of Directors, including without limitation the matters set forth in the Bylaws of the Organization. This Committee will largely provide recommendations to the full Board of Directors.

3 Responsibilities

The Technical Advisory Committee (TAC) is established to provide expert guidance and recommendations to the CDISC Leadership Team in matters related to data standards, technology, innovation, and strategic technical initiatives. The committee aims to enhance the organization's technological capabilities, align technology decisions with business goals, and ensure the adoption of best practices.

The TAC will be responsible for advising on the following areas, but not limited to:

- Data Standards strategy and planning
- Technology strategy and planning
- Evaluation and recommendation of emerging technologies
- Integration of standards or technology with business processes
- Identification of potential risks and mitigation strategies

4 Membership

The Technical Advisory Committee shall be comprised of at least four directors as determined and appointed by the Board of Directors, each of whom shall be free from any relationship that, in the opinion of the Board, would interfere with the exercise of his or her independent judgment as a member of the Committee.

The Chair of the Technical Advisory Committee is elected by the Board of Directors. Members of the Technical Advisory Committee are expected to have technical knowledge in order to be able to contribute to the Committee.

CDISC's Chief Standards Officer and Vice President of Data Sciences shall serve as staff to the Committee.

5 Meetings and Decision-Making Process

The Technical Advisory Committee will meet via teleconference approximately once every six weeks, or when necessary at the call of the chair of the TAC. Meeting dates and times should be specified well in advance.

The TAC meetings do not have a fixed agenda but relevant topics are discussed on an ongoing basis, depending on the need and interests of the TAC members or CDISC Leadership team participants. On certain occasions, after agreement with the TAC Chair, additional CDISC staff may be called to attend the meetings when their subject matter expertise is needed for a discussion of a topic.

Meeting minutes are maintained to capture the highlights of the meeting, any action points and follow-up items. Decisions should be taken by consensus as much as possible.

6 Authorization

This document has been approved and is in effect on this date:

Name	CDISC Board of Directors
Date	27 September 2024